

HOW TO INITIATE AND AUTHORISE TRANSACTION FOR CORPORATE USERS

MAKER LOGIN:

Login to Internet Banking Page using the Maker User credentials. The Maker is provided the rights to initiate the transactions.

The Maker has to Traverse the following path after login Go to Dashboard –>select Menu Tab: Pay & Transfer as shown below.

The screenshot shows the Canara Bank Internet Banking Dashboard. The 'Pay & Transfer' menu tab is highlighted with a red circle. Below the navigation bar, there are sections for 'Current & Savings Accounts Summary', 'Activity Log', 'Pending For Approvals', and 'My Approved List'.

After Clicking on the Pay & Transfer tab, click on the Fund Transfers –>Transfer Money, the below screen will display

The screenshot shows the Canara Bank Internet Banking 'Make Payment' screen. The 'Transfer Money' option is selected. The screen displays fields for 'Account to be debited' (3525201000185) and 'Account to be credited' (searched by name). A list of beneficiaries is shown, including Deepa, MONISH BALAJI S D, and Vinodhini. A 'Pay' button is visible at the bottom.

Canara Bank | Welcome **Minox Mehta** | Last sign: 30 Nov 2022 10:49 AM

Make Payment | IST: 30 Nov 2022 10:56:09 AM

Transfer Type: **Within Bank** | Other Bank | Own Accounts

Account to be debited: 302201000185 | Balance: ₹ 9,328.08

Account to be credited: Search By: []

Name	Account Number
<input checked="" type="radio"/> Deepa	0686111018489
<input type="radio"/> MONISH BALAJI S D	0476201008580
<input type="radio"/> Vinodhini	04762020001205

Page 1 of 1 (1-3 of 3 items) | < 1 >

Amount: ₹ 10.00

Transfer Limits: []

Purpose: To Test

Note: 1. Please note that the funds transfer to the newly added beneficiaries are disabled till 4 hours from the time of beneficiary addition. 2. From 4 hours till 24 hours, up to Rs. 50000 can be transferred. After 24 hours you can transfer up to your permitted limit.

Pay | Cancel

Back to Dashboard

Account to be debited: The respective user logged in accounts list is displayed in dropdown list. User can select the account accordingly.

Account to be credited: User has been provided with search option under Account to be credited for the ease of user and User have options to select from the list of beneficiaries already added to initiate the transaction.

Amount: User has to enter the amount.

Purpose: User has to enter the purpose/narration for the transaction.

Once the user enters all the details then the customer has to click on “Pay” Button to continue. After clicking on the “Pay” button the User will be redirected to REVIEW Page as shown below.

Canara Bank | Welcome **Minox Mehta** | Last sign: 30 Nov 2022 11:04 AM

REVIEW | You initiated a request for Within Bank Transfer. Please review details before you confirm!

Transfer To: **Deepa**

Account Type: Internal

Account Number: 0686111018489

Account Name: Deepa

Transfer From: 302201000185

Amount: ₹ 10.00

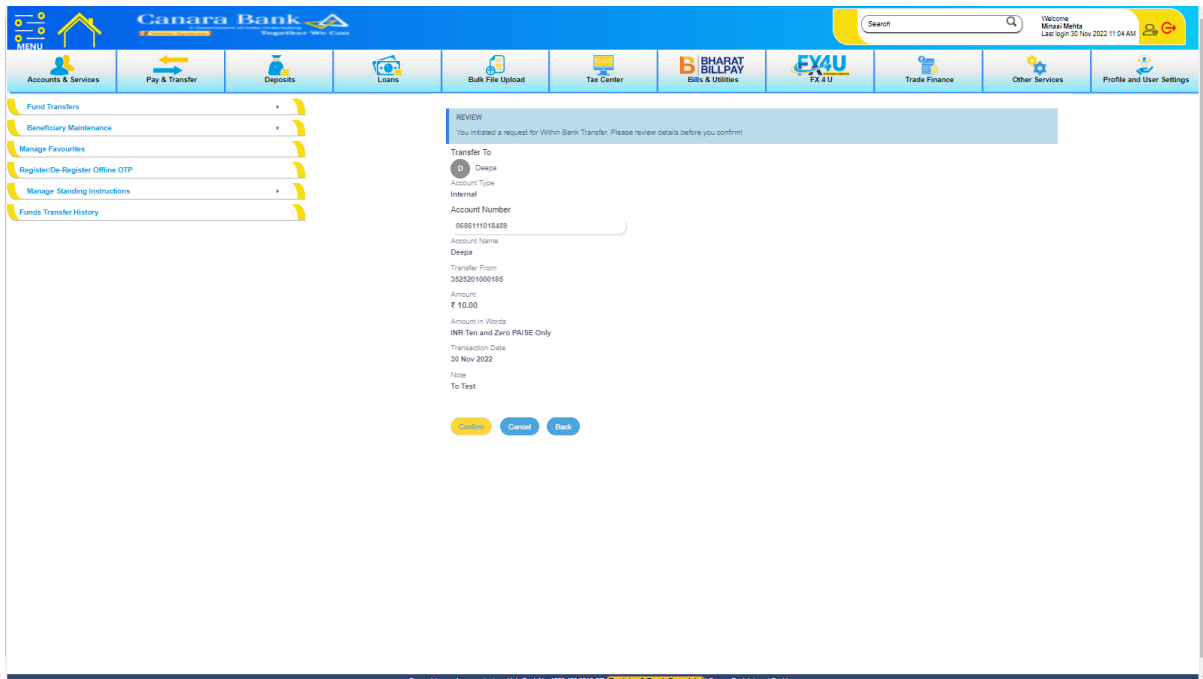
Amount in Words: INR Ten and Zero Paise Only

Transaction Date: 30 Nov 2022

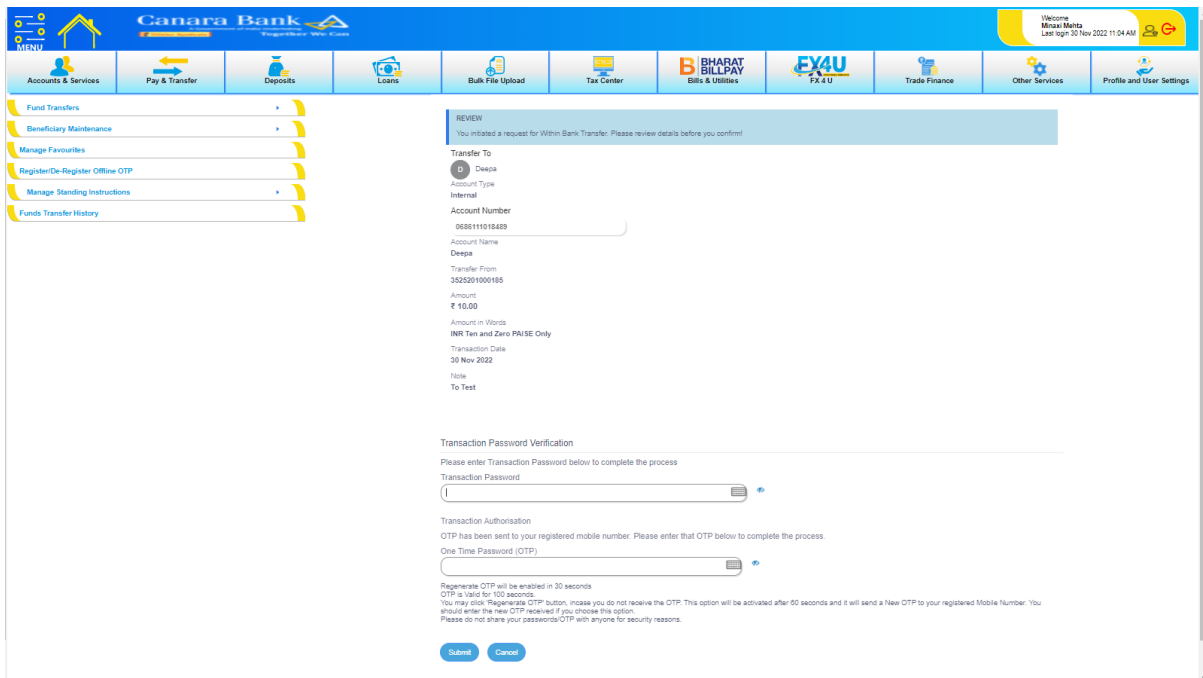
Note: To Test

Confirm | Cancel | Back

User has to review the transaction initiated before confirming as shown below

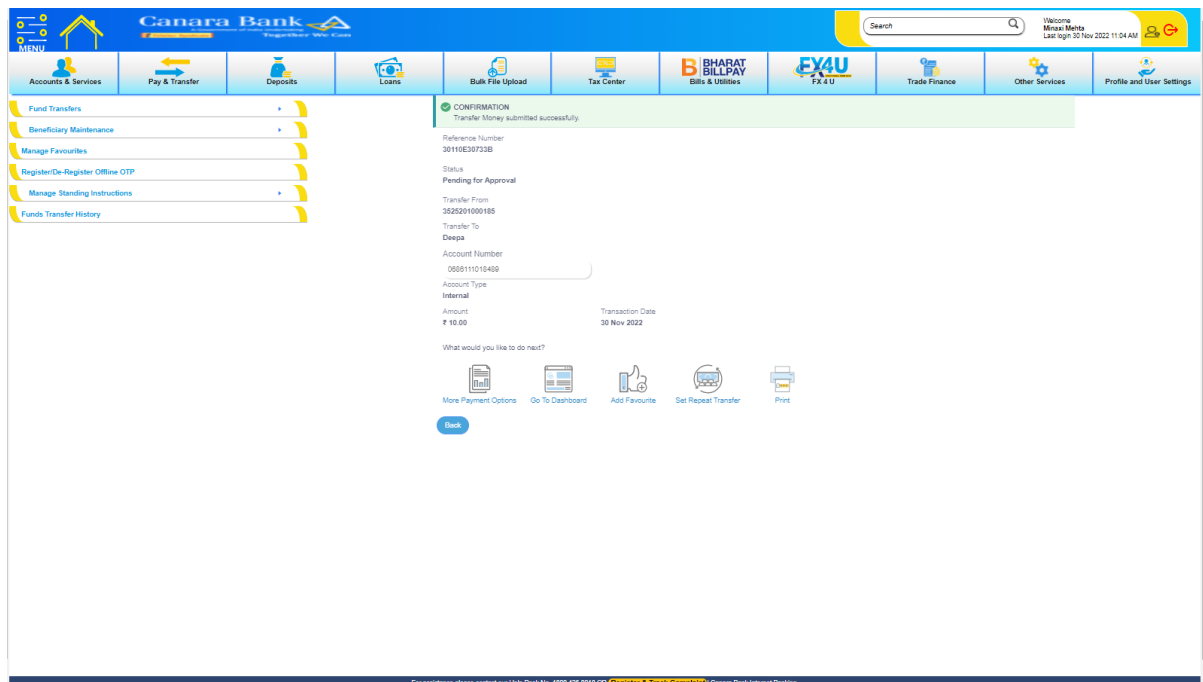


The user has to click on Confirm Button to continue the Transaction



Once user click on CONFIRM Button from Review screen –User has to enter the Transaction Password and OTP received on registered mobile number

On entering the Transaction Password & OTP user has to click on Submit Button to initiate the transaction.



Under the Confirmation Page – user can see the transaction initiated details with the successful transaction initiated message on screen.

CHECKER LOGIN:

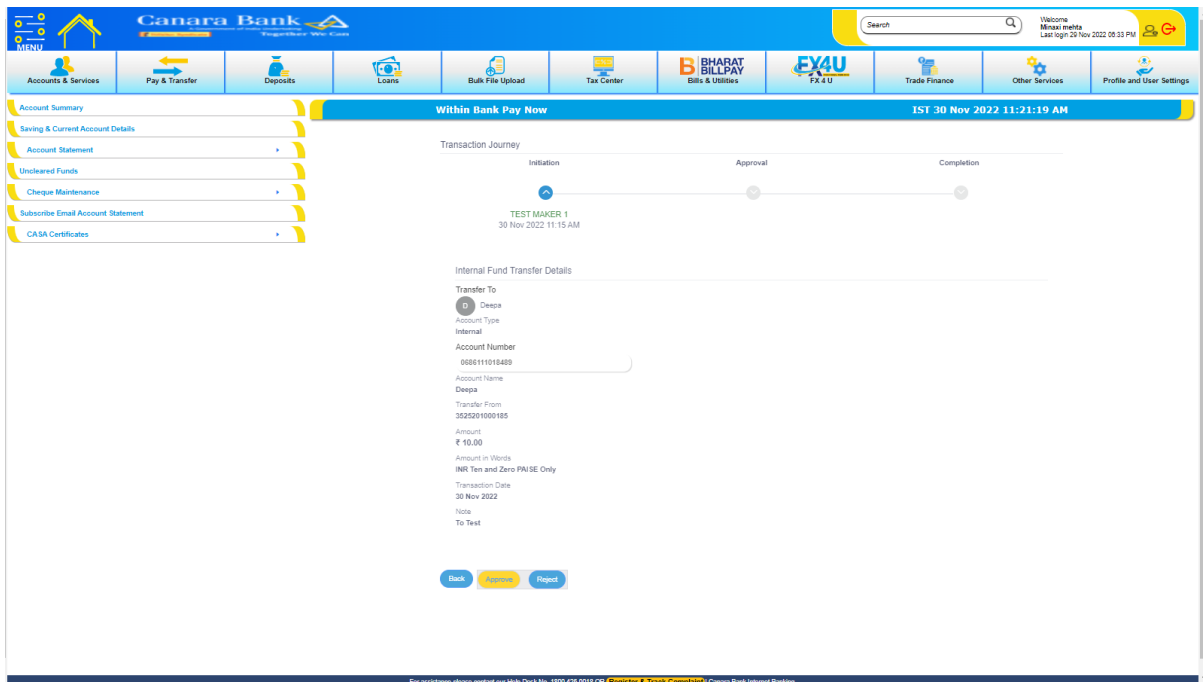
Once the Transaction is initiated by the Maker, the Checker has to login Using his User ID and Login Password. The Dashboard will be displayed as below.

The screenshot displays the Canara Bank checker dashboard. At the top, there is a navigation bar with various service icons. Below this, the 'Current & Savings Accounts Summary' section shows account balances and status for 'Current & Savings' (₹ 9,328.08), 'Recurring Deposits', 'Term Deposits', and 'Loans'. The 'Activity Log' section is visible, showing a table of transactions. A red circle highlights the 'Pending For Approvals' tab, with a blue arrow pointing to it. Below the 'Pending For Approvals' tab, a table lists transactions with columns for Date, Description, From Account, Amount, Beneficiary Account Details, Initiated By, Reference No, and Status. The first transaction is dated 16 Nov 2022 11:53:56 AM, with a description 'Within Bank Pay Now', amount ₹ 10.00, and reference number 30110E307338. The second transaction is dated 27 Nov 2022 10:50:48 AM, with a description 'Other Bank', amount ₹ 1.00, and reference number 2711AACC361.

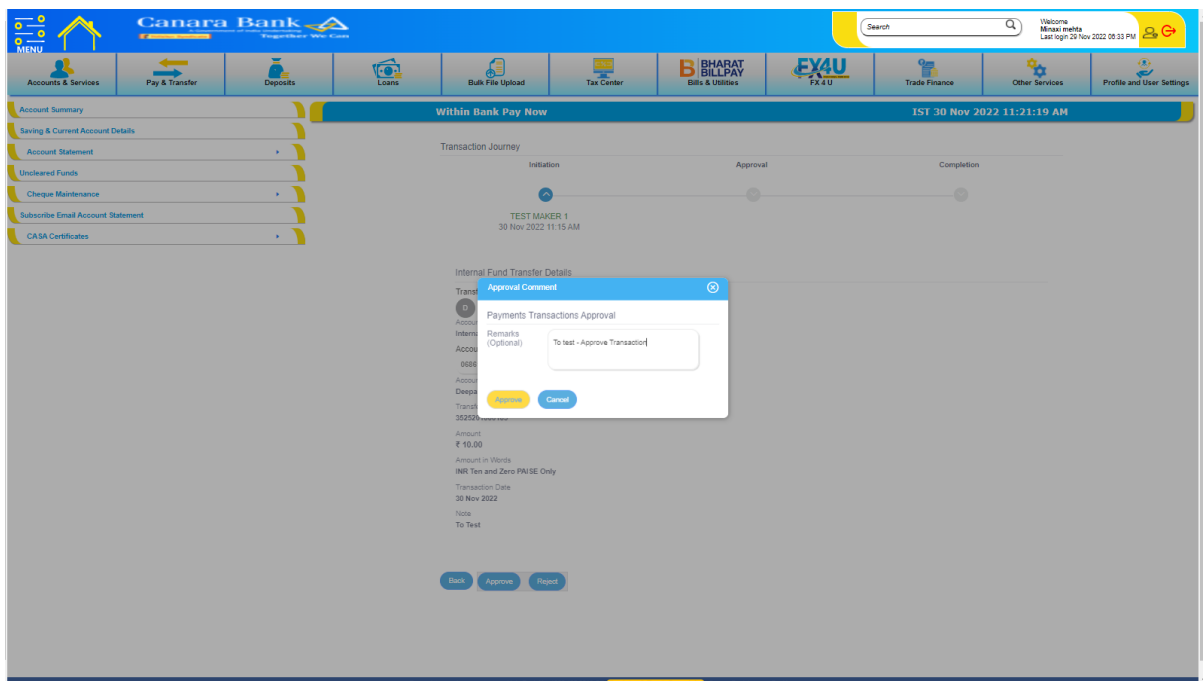
All the transactions initiated by the Maker will be available in the Pending For Approvals Tab as shown above.

This screenshot shows the same Canara Bank checker dashboard as the previous one, but with the 'Pending For Approvals' tab selected. A red circle highlights the 'Reference No' column for the first transaction, which is 30110E307338. A blue link next to it says 'Click to see details of 30110E307338'. The 'My Approved List' section is also visible below the 'Pending For Approvals' tab.

The Checker has to click on the Reference Number then a new screen will be opened as shown below



The Checker has to click on the “Approve” Button then a pop-up screen will be enabled to enter the Comments as shown below.



On clicking the “Approve” Button the Checker has to enter the transaction password and OTP received on registered mobile number as shown below.

Canara Bank
CASA Certificates

Press F11 to exit full screen

Welcome
Mishra mehta
Last login: 01 Nov 2022 08:33 PM

Internal Fund Transfer Details

Transfer To
1 Deepa

Account Type
Internal

Account Number
600611018489

Account Name
Deepa

Transfer From
3532000000185

Amount
₹ 10.00

Amount in Words
INR Ten and Zero PAUSE Only

Transaction Date
30 Nov 2022

Note
To Test

Transaction Password Verification

Please enter Transaction Password below to complete the process

Transaction Password

Transaction Authorisation
OTP has been sent to your registered mobile number. Please enter that OTP below to complete the process

One Time Password (OTP)

Regenerate OTP will be enabled in 90 seconds
OTP is Valid for 100 seconds.
You may click 'Regenerate OTP' button, in case you do not receive the OTP. This option will be activated after 90 seconds and it will send a New OTP to your registered Mobile Number. You should enter the new OTP received if you choose this option.
Please do not share your password/OTP with anyone for security reasons.

Submit Cancel

For assistance please contact our Help Desk No. 1800 425 0018 OR [Register & Track Complaints](#) Canara Bank Internal Banking.
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After entering Transaction Password and OTP the CHECKER has to click on “Submit” Button. Once the Submit Button is clicked the transaction will be Authorised Successful.